

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **FINANCE**

DATE: **NOVEMBER 7, 2007**

Committee Members Present:

Supervisors Monroe
Belden
Stec
O'Connor
Bentley
Tessier
VanNess
Kenny

Committee Member Absent:

Supervisor Champagne

Others Present:

William Thomas, Chairman
Hal Payne, Commissioner of
Administrative & Fiscal Services
Joan Sady, Clerk of the Board
Paul Dusek, County Attorney
Supervisor Gabriels
Supervisor Geraghty
Supervisor Sokol
Supervisor F. Thomas
William Lamy, Superintendent, DPW
Marshall Stevens, Airport Manager
Frank O'Keefe, County Treasurer
Mike Swan, Director, Real Property Tax
Services
William Resse, Director, Employment &
Training Administration
Nancy O'Brien, *The Adirondack Journal*
Nicole Livingston, Deputy Clerk

Mr. Monroe called the meeting to order at 10:03 a.m.

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to approve the minutes of the October 10, 2007 Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Finance Agenda were provided to the Committee members, and a copy of same is on file with the minutes.

Commencing the Agenda review, Mr. Monroe apprised Item 1 were requests for Transfer of Funds for Committee approval. He added that Supervisory Committee approval had been obtained as necessary. Mr. Monroe commented that there were several transfers within existing budgets requested to cover end of the year shortfalls in various codes; however, he noted, all were within the respective departments budgets.

Motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously to approve Item 1 as outlined above and the necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Items 2A and B were referrals from the Airport Committee. The first, he said, was a request to authorize the County Treasurer to close Capital Project

No. H205.9550 280-Taxiway "A" & Terminal Apron, and return the remaining funds to the General Fund.

Item 2B, Mr. Monroe added, was a request to authorize the County Treasurer to close Capital Project No. H243.9550 280-Airport Sewer Improvements, and return the remaining funds to the General Fund.

Motion was made by Mr. Belden, seconded by Mr. Tessier and carried unanimously to approve Items 2A and B as outlined above and the necessary resolution was authorized for the next board meeting.

Mr. Monroe advised Items 3A and B were referrals from the Criminal Justice Committee, Probation Department. Item 3A, he said, was a request to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$800 to reflect receipt of NYS Division of Probation and Correctional Alternatives (DPCA) funds for pre-trial services. He noted Item 3B was a request to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$18,000 to reflect receipt of NYS DPCA funds for a Shared Population Grant.

Motion was made by Mr. Stec, seconded by Mr. Bentley and carried unanimously to approve Items 3A and B as outlined above and the necessary resolution was authorized for the next board meeting.

Mr. Monroe expounded Items 4A through E were referrals from the Federal Programs Committee. He added Items 4A through D were requests from the Office for the Aging and he listed them as follows:

- A) Amending the 2007 County budget to increase estimated revenues and appropriations in the amount of \$16,746 to include NYSOFA final allocation funds in the County budget.
- B) Amending the 2007 County budget to increase estimated revenues and appropriations in the amount of \$10,308 to reflect additional funds allocated under Title VII Elder Abuse Prevention.
- C) Amending the 2007 County budget to increase estimated revenues and appropriations in the amount of \$20,000 to reflect receipt of AAA Transportation Grant award funds.
- D) Extending the existing AAA Transportation grant from April 1, 2007 through March 31, 2008 for a total amount of \$20,000.

Motion was made by Mr. VanNess, seconded by Mr. Kenny and carried unanimously to approve Items 4A through D as outlined above and the necessary resolutions were authorized for the next board meeting.

Mr. Monroe stated Item 4E was a request from the Employment & Training Administration to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$279,904 to reflect receipt of additional federal funds.

Motion was made by Mr. Bentley, seconded by Mr. Belden and carried unanimously to approve Item 4E as outlined above and the necessary resolution was authorized for the next board meeting.

Mr. Monroe apprised Item 5 was a referral from the Planning & Community Development Committee requesting to increase Capital Project No. H249.9550 280-First Wilderness Corridor 2005, in the amount of \$20,000 to allocate matching funds to the program funded under the LWRP (Local Waterfront Revitalization Program).

Motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously to approve Item 5 as outlined above and the necessary resolution was authorized for the next board meeting.

Mr. Monroe said Item 6 was a referral from the Support Services Committee, Weights & Measures, requesting to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$2,565 to reflect receipt of an insurance check to pay for the cost of repair to a Department vehicle damaged in an accident.

Motion was made by Mr. Tessier, seconded by Mr. Bentley and carried unanimously to approve Item 6 as outlined above and the necessary resolution was authorized for the next board meeting.

Mr. Monroe advised Items 7A through C were referrals from the Westmount Health Facility & Countryside Adult Home Committee. Item 7A, he said, was a request for a transfer of funds from A.1990 469 Contingent Fund, in the amount of \$7,200 for sick leave incentive from December 1, 2006 through November 30, 2007. He noted this item was left out of the 2007 budget in error.

Motion was made by Mr. Belden, seconded by Mr. Tessier and carried unanimously to approve Item 7A as outlined above and the necessary resolution was authorized for the next board meeting.

Mr. Monroe added Item 7B was a request to establish Capital Project No. H280.9550 280-Nurse Caretracker, in the amount of \$38,000 for the purchase of a Nurse Caretracker System with supporting hardware, software and related services.

Motion was made by Mr. Tessier, seconded by Mr. O'Connor and carried unanimously to approve Item 7B as outlined above and the necessary resolution was authorized for the next board meeting. *(Please note: Subsequent to the meeting it was determined that the correct amount needed to establish the Capital Project was \$37,500.)*

Mr. Monroe said Item 7C was a request to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$323 to reflect receipt of HCRA (Health Care Reform Act) Recruitment and Retention Grant funds.

Motion was made by Mr. Bentley, seconded by Mr. Belden and carried unanimously to approve Item 7C as outlined above and the necessary resolution was authorized for the next board meeting.

Concluding the Agenda review with Item 8, Mr. Monroe stated Finance Committee action was required on the following items approved by the Personnel/Human Resources Committee: Item Nos. 3A, 3C and 3D. Joan Sady, Clerk of the Board, noted that Addendum Item 1 of the Personnel/Human Resources Agenda also required Finance Committee action.

Motion was made by Mr. Stec, seconded by Mr. Belden and carried unanimously to approve Item 8 as presented.

Prior to adjournment, Paul Dusek, County Attorney, requested an executive session in order to discuss matters pertaining to current litigation.

Motion was made by Mr. Belden, seconded by Mr. Kenny and carried unanimously that executive session be declared pursuant to Section 105 (d) of the Public Officers Law.

Executive session was declared from 10:14 a.m. to 10:26 a.m.

Committee reconvened. Mr. Monroe advised no action was necessary pursuant to the executive session.

Mr. Dusek reported that in the matter of Longhorn Trucking Company versus the County of Warren and Washington IDA (Industrial Development Agency) and others, he would be requesting that the law-firm representing the IDA include Warren County in their response to the matter.

Motion was made by Mr. Belden, seconded by Mr. VanNess and carried unanimously to accept the County Attorney's recommendation with regard to current litigation.

There being no further business to come before the Committee, on motion made by Mr. Stec and seconded by Mr. Bentley, Mr. Monroe adjourned the meeting at 10:30 a.m.

Respectfully submitted,

Nicole Livingston, Deputy Clerk